

AGENDA

Meeting: Schools Forum
Place: Online meeting - via Microsoft Teams
Date: Thursday 5 October 2023
Time: 1.30 pm

Please direct any enquiries on this Agenda to Lisa Pullin, Tel 01225 713015 or email committee@wiltshire.gov.uk of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:	Representing:
Aileen Bates	WGA - Special School Governor Representative
Lyssy Bolton	Early Years Representative
Angela Brennan	Observer - Children and Families Voluntary Sector Forum
Andy Bridewell	PHF - Maintained Primary Representative
Helen Carpenter	WASSH (Chair) - Secondary Academy Representative
Rebecca Carson	PHF - Primary Academy Representative
Michele Chilcott	WASSH - Secondary Academy Representative
Stella Fowler	WGA - Primary School Governor Representative
Jo Grenfell	Observer - Post 16, Wiltshire College
John Hawkins	Teaching Association Representative
Cllr Ross Henning	Observer - Local Youth Network
Georgina Keily-Theobald	WASSH - Maintained Special School Representative
Graham Nagel-Smith	PHF - Primary Academy Representative
Nick Norgrove	WASSH - Maintained Secondary School Representative
Emma Osmund	Early Years Representative
Lisa Percy	WASSH - Secondary Academy Representative
Giles Pugh	Salisbury Diocesan Board of Education Representative
John Read	PHF - Maintained Primary Representative
Graham Shore	PHF - Primary Academy Representative
Trudy Srawley	Observer - Wiltshire Parent Carer Council
Ros Sutton	WGA - Primary School Governor Representative
Mike Thomas	WASSH - Special School Academy Representative
David Whewell	WGA - Secondary School Governor Representative
Catriona Williamson	PHF - Maintained Primary Representative

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Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

PART I

Items to be considered whilst the meeting is open to the public

1 **Election of Chair**

To elect a Chair of Schools Forum for 2023-24.

2 **Election of Vice Chair**

To elect a Vice Chair of Schools Forum for 2023-24.

3 **Apologies, Substitutions and Changes of Membership**

To note any apologies, substitutions and changes to the membership of the Forum.

4 **Minutes of the Previous Meeting** (*Pages 7 - 24*)

To approve as a correct record and sign the minutes of the meeting held on 8 June 2023 (copy attached).

5 **Chair's Announcements**

To receive any announcements from the Chair.

6 **Declaration of Interests**

To note any declarations of interests.

7 **Public Participation**

Schools Forum welcomes contributions from members of the public who are able to ask questions or make a statement in relation to the responsibilities and functions of the Forum at each meeting. A maximum of 15 minutes will be allocated to this at the start of each meeting, and each question or statement should last no longer than 3 minutes. Please register with the Officer named on this agenda, and in accordance with the deadlines below.

Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should submit this electronically to the Officer named on the agenda **no later than 5pm on Tuesday 3 October 2023** (1 clear working day before the meeting). Statements must not be defamatory, frivolous, offensive, vexatious, unlawful or otherwise improper. They must not name or identify individual service users, members of staff or members of partner agencies.

Questions

Those wishing to ask questions are required to give notice of any such questions to the Officer named on the front of this agenda **no later than 5pm on**

Thursday 28 September 2023 to allow a response to be formulated. Questions are limited to a maximum of 2 per person/organisation. A response will be given as either a direct oral answer or a written reply. Questions must not require the disclosure of confidential information. The Chair's ruling on rejection of a question is final.

8 **Updates from Working Groups** (*Pages 25 - 28*)

The Forum will be asked to note the minutes/updates from the following meeting:

- Joint meeting of the School Funding Working Group and SEN Working Group – 25 September 2023

9 **Wiltshire Schools Forum Proportionality, Membership and Terms of Reference** (*Pages 29 - 40*)

The report of Lisa Pullin (Democratic Services Officer/Clerk to Schools Forum) seeks to inform that a review of proportionality, Forum membership and terms of reference have been carried out and that no changes are proposed.

10 **School Revenue Surplus and Deficit Balances 2022-23** (*Pages 41 - 52*)

The report of Debbie Williams (Schools Strategic Financial Management Adviser) presents the position of revenue balances for Wiltshire maintained schools as at 31 March 2023 and identifies those in surplus and deficit.

11 **Dedicated Schools Budget - Budget Monitoring 2023-24** (*Pages 53 - 62*)

The report of Marie Taylor (Head of Finance – Children and Education) seeks to present budget monitoring information against the Dedicated Schools Grant (DSG) for the financial year 2023-24 as at 31 August 2023.

12 **Update on High Needs Sustainability: the Safety Valve Programme** (*Pages 63 - 64*)

Liz Williams (Finance Lead – High Needs Block Sustainability) and Ben Stevens (Sustainability Strategic Lead – High Needs Block) will update Schools Forum and give a presentation on High Needs Sustainability: the Safety Valve Programme.

13 **Early Years Operational and Funding Update** (*Pages 65 - 72*)

The report of Marie Taylor (Head of Finance – Children and Education) seeks to inform Schools Forum of a serious of DfE Early Years publications issued in July 2023.

14 **National Funding Formulae for Schools and High Needs - 2024-25** (*Pages 73 - 80*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to outline the DfE's funding proposals for schools and high needs in 2024-25.

15 **Confirmation of Dates for Future Meetings**

To confirm the dates of future meetings, as follows:

5 December 2023
18 January 2024
14 March 2024
27 June 2024
10 October 2024.

16 **Urgent Items**

To consider any other items of business, which the Chair agrees to consider as a matter of urgency.

PART II

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed